



Jewellery Council of South Africa

MEMBERSHIP APPLICATION FORM

Applicants are kindly advised to only complete the information that pertains to their businesses.

Type of business:

For the Jewellery Council to provide the best support to your company, please tick below all areas in which you are active.

Please tick ALL the appropriate blocks:

<input type="checkbox"/> Manufacturing (JMASA)	<input type="checkbox"/> Wholesale (JAWDA)	<input type="checkbox"/> Retail (JASA)	<input type="checkbox"/> Service Provider
<input type="checkbox"/> Manufacturing Jeweller	<input type="checkbox"/> Pearl Importer	<input type="checkbox"/> Retail Jeweller	
<input type="checkbox"/> Advertising/Marketing			
<input type="checkbox"/> Jewellery Manufacturing Training Grading/Lab	<input type="checkbox"/> Jewellery Importer/Wholesaler	<input type="checkbox"/> Retail Online Store	<input type="checkbox"/> Diamond
<input type="checkbox"/> Refining	<input type="checkbox"/> Watch Importer/Distributor	<input type="checkbox"/> Coin Dealer	<input type="checkbox"/> Computer Software
<input type="checkbox"/> Jewellery Designer	<input type="checkbox"/> Fashion Accessories Importer	<input type="checkbox"/> Retail Training	<input type="checkbox"/> Diamond Training
<input type="checkbox"/> Training Institution	<input type="checkbox"/> Diamond Dealer	<input type="checkbox"/> Second-hand Jeweller	<input type="checkbox"/> Tools & Equipment
<input type="checkbox"/> CAD Designer/Technician	<input type="checkbox"/> Precious Stones/Gemstone Importer		<input type="checkbox"/> Financial Institution
			<input type="checkbox"/> Insurance
			<input type="checkbox"/> Freight Services
			<input type="checkbox"/> Packaging

We hereby apply for membership to the Jewellery Council of South Africa:

Name of Entity:

Main Contact Person:

Names of Members/Directors/Sole Proprietors	ID Number

Postal Address	Physical Address
Postal Code:	Postal Code:

Tel: _____	Fax: _____
Mobile no: _____	Email: _____
	Website: _____
	Social media: _____

Date the Business was established:

Company or CC Registration number if applicable:	
VAT Registration number:	

Type of products, e.g. jewellery, watches, coloured gemstones, diamonds, machinery etc. (please be specific)

**Do you deal in second-hand goods? If so, do you have a second-hand dealer's licence?
Please attach a copy.**

Trade References: (Suppliers to your company within the jewellery industry)

Name of Company:	Person to be contacted and contact number:
1.	
2.	

List other branches (if any)

- **It is compulsory for all members' branches to be registered with the Council**
- **Please note that all branches of the company in retail will be listed on the Jewellery Council's website for consumer access, unless otherwise advised.**

Contact Person	Postal Address	Physical Address	Tel no.	Email Address

Additional members of your company that should receive communication from the Jewellery Council, including the Jewellery Biz News Emailer and emails:

Contact Person:	Tel No:	Email Address

Accounts Information:**Information of the person who should be receiving accounts and statements from the Jewellery Council**

Contact Person	Position	Tel no:	Email Address

Please state the number of staff you have (to be completed by manufacturing jewellers and refiners):

	No of Staff
Management	
Administration / Account staff	
Sales staff	
Engravers	
Bench workers	
Goldsmiths	
Polishers	
Setters	
Waxers	
Support Staff (cleaners, tea ladies etc)	
Apprentices	
Learners	
TOTAL NO OF STAFF	

Do you have a BEE rating?	Yes	No	
If yes, please attach a copy			

Is your company involved in exporting jewellery from South Africa?	Yes	No	
If so, to which countries?			

Is your company tax-compliant?	Yes	No	
Please provide a SARS PIN or valid Tax Clearance Certificate			

Contact details of 2 current members of the JCSA (see website for listing) that can provide references on your business, excluding trade references provided above.

Company:	Name:	Tel:	Fax:	Email:

Supporting Documentation to be enclosed with Membership Application:

Company Logo, Letterhead or Business Card
A copy of the ID document of the owner /MD or CEO of the applicant.
A copy of Jewellers' Permit (if applicable)
Copies of any jewellery-related qualifications (if applicable)
2nd Hand Dealers Licence (if applicable)
Any supplementary documentation that may be required

Invoicing:

Monthly invoicing is generated through the company's email system and members should ensure that this is settled timeously.

It is important to note that membership is automatically renewed annually. It is a continuous membership that will only be terminated upon receipt of a written request.

A member may resign by giving one month's notice in writing to the council, provided that no such resignation shall take effect unless all monies due to the council have been paid.

All membership and invoicing queries can be addressed to Elsa da Silva at elsad@jewellery.org.za

Undertakings by Applicant

The applicant:

- Understands and agrees to be bound to the Memorandum of Incorporation (MOI), Code of Ethics and Conduct, and the furtherance of the objectives of the JCSA.

The Jewellery Council's MOI, Code of Ethics and Conduct, and Objectives are available on the website www.jewellery.org.za.

- Agrees to be subjected to any and all bylaws and resolutions passed by the Executive Committee and/or Board of the JCSA at any given time during its membership.
- Agrees to pay all levies as prescribed by the Board of the JCSA
 - Levy for the security initiative
- Consents to random credit checks through ITC / Trans Union before and during its membership.
- Consent to share company information with other members.
- Declares to be properly mandated to sign this application on behalf of the applicant.
- Declares that the information provided herewith is true and correct in all respects.

Name

Signed

Date

***Should you have any queries regarding your application, please do not hesitate to contact the Jewellery Council offices (administration) on:
Tel: (011) 484-5528 or email admin@jewellery.org.za***