



Jewellery Council of South Africa

MEMBERSHIP APPLICATION FORM

Refining Division

Applicants are kindly requested to complete the information in full, to prevent delays in processing the application.

Type of refining business:

For the Jewellery Council to provide the best support to your company, please tick the services you offer to the jewellery trade: (Please tick ALL the appropriate blocks):

- | | | | |
|-------------------------------------|---------------------------------------|--------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Refiner | <input type="checkbox"/> Scrap dealer | <input type="checkbox"/> Coin dealer | <input type="checkbox"/> Precious metals trader/dealer |
| <input type="checkbox"/> Mint | <input type="checkbox"/> Jewellers | <input type="checkbox"/> Assay | <input type="checkbox"/> Industrial (refiner, beneficiator, mine) |
| <input type="checkbox"/> Wholesaler | | | |

Other (please list) _____

We hereby apply for membership to the Jewellery Council of South Africa:

Registered Company Name:

Main Contact Person:

Names of Directors/Owners	ID Numbers

Business Address	Physical Address
Postal Code:	Postal Code:

Tel: _____	Email: _____
Mobile no: _____	Website: _____

Date the Business was established:

Company Registration number:	
Tax Registration number:	
VAT Registration number:	

Licence/permit type (mining, refining, beneficiation, jewellers' permit, second-hand goods certificate, recyclers certificate, import, export)

Trade References: (Suppliers to your company within the jewellery industry)

Name of Company:

1.

2.

Person to be contacted and contact number:

List other branches (if any)

- **It is compulsory for all members' branches to be registered with the Council**

Contact Person	Postal Address	Physical Address	Tel no.	Email Address

Additional members of your company that should receive communication from the Jewellery Council:

Contact Person:	Tel No:	Email Address

Accounts Information:

Information of the person who should be receiving accounts and statements from the Jewellery Council

Contact Person	Position	Tel no:	Email Address

Number of staff employed:	No of Staff
Administrative	
Refining production	
Lab production	
Other production	
Other (please specify)	
TOTAL NO OF STAFF	

Do you have a BEE rating?	Yes		No	
If yes, please attach a copy				

Is your company involved in exporting from South Africa?	Yes		No	
If so, to which countries?				

Is your company tax-compliant?	Yes		No	
Please provide a SARS PIN or valid Tax Clearance Certificate				

Does your company have refining facilities?	Yes		No	
If so, to what level of purity are you able to refine and for which metals?				
	Purity level %			
Gold				
Silver				
Platinum				
Palladium				
Others:				

Facilities and material type	Yes		No	
Does the company have smelting facilities?				
Does the company have manufacturing facilities?				
Does the company produce its own retail products?				
What are the types of precious metals sourced or manufactured by the company?				
Recycled Precious metals				
Primary				
Rudimentary bars				
Jewellery				
Broken jewellery				
LBMA GD bullion				
Non-LBMA GD bullion				
Coins				
Collected Waste				
Other				

Does the company have a responsible supply chain of gold from conflict-affected and high-risk areas?	Yes		No	

Does the company comply with any of the following industry initiatives?	Yes		No	
LBMA Responsible Sourcing Guidance				
Responsible Jewellery Council (RJC)				
Conflict Free Smelter (CFS) Program				
WGC Conflict Free Gold Standard				
Other (please specify)				

Where does the company source its metal from?	%	%
Primary sources (mines)		
Secondary sources (recycled precious metal)		

Does the company have smelting or refining facilities?	Yes		No	

Contact details of 2 current members of the JCSA (see website for listing) that can provide references on your business, excluding trade references provided above.

Company:	Name:	Tel:	Email:

Invoicing:

Monthly invoicing is generated through the company's email system and members should ensure that this is settled timeously.

It is important to note that membership is not renewable each year. This is a continuous membership and will only be terminated upon a **written** request by the member giving one month's notice to the company.

A resignation will take effect once all monies due to the company have been settled.

All membership and invoicing queries can be addressed to Elsa da Silva on elsad@jewellery.org.za

Undertakings by Applicant

The applicant:

- Understands and agrees to be bound to the Memorandum of Incorporation (MOI), Code of Ethics and Conduct and the furtherance of the objectives of the JCSA. The Jewellery Council's MOI, Code of Ethics and Conduct and Objectives may be viewed or downloaded from the website www.jewellery.org.za.
- Agrees to be subjected to all bylaws and resolutions passed by the Executive Committee and/or Board of the JCSA at any given time during its membership.

- Agrees to pay all levies as prescribed by the Board of the JCSA, including the levy for the security initiative.
- Consents to random credit checks through ITC / Trans Union before and during its membership.

I, _____ (name) declare that the information provided is true and accurate as of the date indicated below, and that I am properly mandated to agree to the above undertakings and sign this application on behalf of the applicant.

Your privacy is important to the Jewellery Council and we undertake to keep all personal information provided private and confidential and to store this information according to the code of good practice in compliance with the POPI Act.

Signed

Date

Should you have any queries regarding your application, please do not hesitate to contact the Jewellery Council offices (administration) on Tel: (011) 484-5528 or email admin@jewellery.org.za